The Geraldine E. Anderson Village Library Board of Trustees met for their regular monthly meeting Monday, March 10, 2025 at 6:30 pm. Roll Call was taken by Cathy Frandsen, President. Members present: Cathy Frandsen, Nikki Froehlich, Betsy Beaupre, and Laura Rochford. Also present: Leann French, Library Director. Absent: Erin Larson. Announcement of a Quorum was made by Cathy Frandsen and the meeting was called to order at 6:31 pm.

**MSC** [Froehlich, Rochford] to approve the Agenda of March 10, 2025.

**MSC** [Frandsen, Rochford] to dispense with the reading of the February 10, 2025 minutes.

**MSC** [Frandsen, Beaupre] to approve the minutes of February 10, 2025.

**Public Comment**

None

**Actions & Reports**

**Finance**

**MSC** [Rochford, Froehlich] to approve the Financial Report of March 10, 2025 as presented.

**MSC** [Beaupre, Rochford] to approve the payment of the vouchers presented March 10, 2025.

**Old Business**

The hours and pay for the month were discussed, no action taken.

**New Business**

**MSC** [Frandsen, Rochford] to close the library to the public on Tuesday, March 25th due to scheduled Sierra software outage for migration to the new server.

**MSC** [Frandsen, Froehlich] to approve staff attend in-service presentation on customer service provided by IFLS from 10am-2pm on Tuesday, March 25th at the St. Croix Falls Public Library.

**MSC** [Rochford, Beaupre] to approve a 90-day $0.20/hour pay increase for Library Assistant Mark Coulombe, effective April 4,2025.

The Library Director annual performance evaluation was discussed.

**Director’s Report**

Weekly Storytime will resume on April 7th at 10:30 am. Linda and Mark will alternate presenting. Total circulation in February was 929, with 341 visits to the library, 2 new patrons, and 50 items added to the collection. Leann presented the 2024 Annual Report to the Village Board on March 3rd. The final report has been submitted to IFLS. According to the Annual Report, the anticipated revenue for 2026 is greater than 2025. The library was closed on March 5th due to the heavy snowfall. Leann’s laptop problem has been fixed. It was just the docking station that needed to be replaced (only around $100). The next meeting of the Polk County Library Service Plan committee will be March 18th. The plan will be presented at a public hearing and then to the Board. Linda is on vacation March 10-15; Mark is covering her hours. Leann and the staff are preparing for the Arbor Day gathering at the Dresser School on April 25th. Leann continues to submit a weekly column to the Osceola Sun (also available to read on the library’s website) and host Polk County Library Director’s Zoom sessions.

The 2024 Annual Report was discussed.

**Village Representative Update**

Nikki stated that a Thank-You/Retirement Party for long-time Village Trustee, Grace Bjorklund, will be held April 14th from 4pm-6pm at the Village Hall. She also stated that the new Public Works employee, Wyatt, is doing well.

**President’s Update**

Cathy thanked Leann for her work on the Annual Report and thanked Mark for covering Linda’s hours while she is out of the country.

**MSC** [Froehlich, Beaupre] to adjourn the meeting at 7:09 pm.

Announcement to adjourn: Cathy Frandsen, President.

Respectfully Submitted,

Laura Rochford

Secretary

The next regular meeting of the Geraldine E. Anderson Village Library Board of Trustees is Tuesday, April 15, 2025 at 6:30 pm.