

The Geraldine E. Anderson Village Library Board of Trustees met for a special meeting Thursday, November 21, 2024 at 5:15 pm. Roll Call was taken by Cathy Frandsen. Members present: Cathy Frandsen, Laura Rochford, Betsy Beaupre, Erin Larson, and Nikki Froehlich. Also present: Leann French, Library Director. Announcement of a Quorum was made by Cathy Frandsen and the meeting was called to order at 5:15 pm.

**MSC** [Larson, Rochford] to approve the agenda of November 21, 2024.

**New Business**

**MSC** [Frandsen, Beaupre] to regretfully accept the resignation of library assistant, Jim Schott, with much appreciation.

**MSC** [Frandsen, Larson] to approve Jim Schott's last day as November 27, 2024.

**MSC** [Larson, Beaupre] to approve the Library Assistant Job Description as presented.

**MSC** [Frandsen, Larson] to approve job opportunity newspaper ad as amended and placement in locations listed on agenda.

**MSC** [Frandsen, Rochford] to temporarily increase scheduled hours for remaining library staff for coverage as needed at the Library Director's discretion.

**MSC** [Frandsen, Beaupre] to close the library on December 26, 2024.

**MSC** [Larson, Froehlich] to adjourn the meeting at 5:49 pm.  
Announcement to adjourn: Cathy Frandsen, President.

Respectfully Submitted,  
Laura Rochford  
Secretary

The next regular meeting of the Geraldine E. Anderson Village Library Board of Trustees is scheduled for Monday, December 9, 2024, at 6:30 pm.