

The Geraldine E. Anderson Village Library Board of Trustees met for their regular monthly meeting Tuesday, November 12, 2024 at 6:00 pm. Roll Call was taken by Cathy Frandsen. Members present: Cathy Frandsen, Laura Rochford, Betsy Beaupre, Erin Larson, and Nikki Froehlich. Also present: Leann French, Library Director. Announcement of a Quorum was made by Cathy Frandsen and the meeting was called to order at 6:00 pm.

MSC [Larson, Rochford] to approve the agenda of November 12, 2024.

MSC [Frandsen, Rochford] to dispense with the reading of the October 14, 2024 minutes.

MSC [Frandsen, Beaupre] to approve the October 14, 2024 minutes.

Public Comment

none

Actions & Reports

Finance

MSC [Beaupre, Rochford] to approve the Financial Report of November 12, 2024.

MSC [Rochford, Larson] to approve payment of the vouchers presented November 12, 2024.

Old Business

MSC [Frandsen, Larson] to pay all library staff their regularly scheduled hours November 28th, November 29th, and November 30th, while the library is closed.

New Business

Director's Report

Little's Storytime had 2 attendees on November 9th. The next storytime is scheduled for December 14th. Total circulation in October was 1182 (a considerable increase from September), with 401 visits to the library, 1 new patron, and 74 new items added to the collection. St Croix Falls and Osceola libraries are also interested in having a library assistant substitute, so talks are underway how the three libraries could share an employee in that role. Leann attended the Village of Dresser finance committee budget hearing on October 28th. The library budget was approved unchanged. Weekly Osceola Sun columns and Polk County library directors Zoom meetings are continuing. Leann attended the WLA conference November 5th-8th. There was a lot of discussion on AI. Leann stated the networking with other libraries at the conference was invaluable. The library staff is working on weeding the entire collection before the year end to keep the collection size manageable and keep MORE costs lower in the future.

MSC [Frandsen, Beaupre] to approve paying a 2024 holiday bonus of \$200 to each library staff member.

MSC [Frandsen, Beaupre] to approve a 6% wage increase in 2025; setting wages for assistants Linda Ferris and Jim Schott at \$16.43/hour, Director Leann French at \$23.85/hour, and any substitute assistant at \$16.00/hour if hired.

MSC [Frandsen, Larson] to approve staff hours for 2025 at 28 hours/week for Leann French, 12.5 hours/week for Linda Ferris, 15 hours/week for Jim Schott, and substitute hours as needed.

MSC [Rochford, Frandsen] to change copy fee to 0.20/page for all copies (black&white and color).

MSC [Beaupre, Frandsen] to approve purchase of a new patron computer from IFLS for \$948.90 according to the quote dated October 29, 2024; and to apply \$1,000 from Library-Computer Equipment to go towards the new copier previously purchased from Metro Sales, Inc.

Village Representative Update

Nikki stated that the road projects are completed and the Village of Dresser Holiday Party is scheduled for December 12th from 3:00 pm to 6:00 pm.

President's Update

Cathy reminded fellow Trustees that the public meeting regarding the library budget is scheduled for November 21, and she thanked the library staff for covering Leann's hours while she attended the WLA conference.

MSC [Larson, Rochford] to adjourn the meeting at 6:41 pm.

Announcement to adjourn: Cathy Frandsen, President.

Respectfully Submitted,
Laura Rochford
Secretary

The next regular meeting of the Geraldine E. Anderson Village Library Board of Trustees is scheduled for Monday, December 9, 2024, at 6:30 pm.