

The Geraldine E. Anderson Village Library Board of Trustees met for their regular monthly meeting Thursday, May 11, 2023 at 6:30 pm. Roll Call was taken by Sam Malm. Members present: Sam Malm, Cathy Frandsen, and Laura Rochford. Also present: Leann French, Library Director. Members absent: Erin Larson and Elina Kuusisto. Announcement of Quorum was made by Sam Malm and the meeting was called to order at 6:34 pm.

**MSC** [Malm, Frandsen] to approve the agenda of May 11, 2023.

**MSC** [Malm, Rochford] to dispense with the reading of the April 10, 2023 minutes.

**MSC** [Malm, Frandsen] to approve the April 10, 2023 minutes.

### **Public Comment**

none

### **Actions & Reports**

#### **Elections**

Nominations were called for Library Board President. Cathy Frandsen nominates Sam Malm. Unanimous vote for Sam Malm to be Geraldine E. Anderson Village Library Board President.

Nominations were called for Library Board Vice President. Laura Rochford nominates Cathy Frandsen. Unanimous vote for Cathy Frandsen to be Geraldine E. Anderson Village Library Board Vice President.

Nominations were called for Library Board Secretary. Cathy Frandsen nominates Laura Rochford. Unanimous vote for Laura Rochford to be Geraldine E. Anderson Village Library Board Secretary

#### **Finance**

**MSC** [Malm, Rochford] to approve the Financial Report of May 11, 2023.

**MSC** [Rochford, Malm] to approve payment of the vouchers presented May 11, 2023.

#### **Old Business**

**MSC** [Frandsen, Rochford] to pay all library staff their regularly scheduled hours May 27 and May 29, 2023 while the library is closed.

**MSC** [Malm, Frandsen] to adopt the Public Meeting Room Policy as discussed and presented.

**MSC** [Malm, Frandsen] to adopt the Library Closings - Inclement Weather, Emergencies, and Disasters Policy as discussed and presented.

**MSC** [Malm, Rochford] to adopt the revised Library Goals.

#### **New Business**

##### **Director's Report**

Leann stated that the Early Riser Book Club meeting on May 3<sup>rd</sup> had one attendee. The Open Knitting group continues to meet every Tuesday. Littles Storytime continues to be held Mondays at 10:30. No patrons attended story time in April. Changes to Littles Storytime are still in discussion. Total circulation in April was 868, with 396 visits to the library and 4 new patrons. The roof was repaired on May 4<sup>th</sup>, and a plan is being formed to restore the damaged library ceiling. Polk-Burnett Operation Roundup approved the library's grant for \$1,000 to purchase large-print books. Leann and Linda attended the Dresser Elementary Arbor Day tree planting event. Linda led an interactive movement activity and Leann read a story. Colleen is working

~1 hour per week on Facebook updates. Summer Reading is almost here. The library is collaborating with St. Croix Falls Public Library again, and they will pay half the expenses. A performer has been booked for July 17<sup>th</sup> at 1:00pm. Most of the reading incentive prize books were procured through Usborne for free. Leann is working with Joyful Morning again for discounted ice cream and coffee gift certificates as incentives.

Initial Review of Public Health Emergency Response Policy was tabled until the June meeting by President, Sam Malm.

Review of Public Health Emergency Personnel Policy (formerly COVID-19 Personnel Policy) was tabled until the June meeting by President, Sam Malm.

**President's Update**

Sam thanked Leann for her efforts with the Polk-Burnett Electric Co-Op Operation Round Up grant. He also stated the June library board meeting will be moved to Wednesday, June 14, 2023.

**MSC** [Frandsen, Malm] to adjourn the meeting at 7:23 pm.

Announcement to adjourn: Sam Malm, President.

Respectfully Submitted,  
Laura Rochford  
Secretary

The next regular meeting of the Geraldine E. Anderson Village Library Board of Trustees is  
June 14, 2023, at 6:30 pm.