

The Geraldine E. Anderson Village Library Board of Trustees met for their regular monthly meeting Monday, January 9, 2023 at 6:30 pm. Roll Call was taken by Sam Malm. Members present: Sam Malm, Cathy Frandsen, Erin Larson, Laura Rochford, and Elina Kuusisto (joined via ZOOM). Also present: Leann French, Library Director. Announcement of Quorum was made by Sam Malm and the meeting was called to order at 6:30 pm.

MSC [Larson, Malm] to approve the agenda of January 9, 2023.

MSC [Malm, Rochford] to dispense with the reading of the December 12, 2022 minutes.

MSC [Malm, Larson] to approve the December 12, 2022 minutes.

Public Comment

none

Actions & Reports

Finance

MSC [Malm, Frandsen] to approve the Financial Report of January 9, 2023.

MSC [Frandsen, Larson] to approve the vouchers for payment from December 8, 2022 to January 6, 2023 for a total of \$1544.48 effective for the 2022 budget year.

Old Business

The hours and pay for the month were discussed, no action taken.

New Business

Director's Report

Leann stated that the Read & Review Book Club has been discontinued. The Early Riser Book Club meeting scheduled for January 4th was cancelled due to heavy snow. The Open Knitting group continues to meet every Tuesday. Littles Storytime is being held Mondays at 10:30 with light attendance. Total circulation in December was 814, with 364 visits to the library. The library was closed or had reduced hours 4 days in December and 1 day in January so far due to heavy snow. The northwest corner of the roof has been leaking. Dresser Public Works has been working to clear the ice dam. No library materials have been damaged from the leak. The Dresser library's December circulation data shows we have excellent, above average circulation of children's materials compared to other libraries in the system. Leann encouraged everyone to participate in Library Legislative Day in February. Anyone can submit their Library Love Story online to let policymakers know how important libraries are to communities and individuals.

MSC [Rochford, Malm] to pay Leann French \$22.00/hour, Linda Ferris \$14.80/hour, Jim Schott \$14.80/hour, and Colleen Foxwell-Gifford \$13.25/hour effective the first payroll of 2023.

MSC [Malm, Frandsen] to approve all library staff to continue working their current hours in 2023.

MSC [Frandsen, Malm] to continue to pay all library staff when absent due to COVID-19 exposure or illness per the COVID Specific Public Library Personnel Policy.

MSC [Malm, Frandsen] to schedule the annual Library Director performance review for February/early March 2023, to be approved by the Board at March 2023 meeting.

Review/Update Library Mission & Goals Statement was tabled until the February meeting by President, Sam Malm.

Review/Update Materials Selection Policy/Reconsideration Procedures was tabled until the February meeting by President, Sam Malm.

President's Update

none

MSC [Frandsen, Larson] to adjourn the meeting at 7:44 pm.

Announcement to adjourn: Sam Malm, President.

Respectfully Submitted,

Laura Rochford

Secretary

The next regular meeting of the Geraldine E. Anderson Village Library Board of Trustees is Monday, February 13, 2023 at 6:30 pm.