



**INSTRUCTIONS:** Complete and return two (2) signed copies of the form and attachments to the library system headquarters. Confirm with the library system if submitting electronic copies is preferred.

Board-approved, signed annual reports for 2020 are due to the DPI Division for Libraries and Technology no later than March 1, 2021.

**I. GENERAL INFORMATION**

1. Name of Library Geraldine E. Anderson Village Library		2. Public Library System IFLS Library System			
3a. Head Librarian First Name Leann	3b. Head Librarian Last Name French	4a. Certification Grade Grade 2	4b. Certification Type Temporary		5. Certification Expiration Date 07/31/2021
6a. Street Address 117 S. Central Ave.	6b. Mailing Address or PO Box PO Box 547	7. City / Village / Town Dresser	8a. ZIP 54009	8b. ZIP4 0547	9. County Polk
10. Library Phone Number 7157552944	11. Fax Number	12. Library E-mail Address of Director french@dresserpubliclibrary.org			
13. Library Website URL dresserpubliclibrary.org		14. No. of Branches 0	15. No. of Bookmobiles Owned 0	16. No. of Other Public Service Outlets 0	
17. Does the library operate a books-by-mail program? No	18. Some public libraries are legally organized as joint libraries, with neighboring municipalities or a county and municipality joining to operate a library. Is the library such a joint library legally established under Wis. Stat. s. 43.53? No				
20. Square Footage of Public Library 1,274	21. Did the library or a branch move to a new facility or expand an existing facility during the fiscal year? No			22. DUNS Number <i>Nine digits</i> 159539733	

**HOURS OF OPERATION**

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (no interior service for the public)
19a. Winter Hours Open per Week	44	18	18
19b. Number of Winter Weeks	12	18	22
19c. Summer Hours Open per Week			
19d. Number of Summer Weeks			
19e. Total Weeks per Year	12	18	22
19f. Total Hours per year for this location	528	324	396

COVID-19

Did the library provide the following services during the COVID-19 pandemic?

	Yes / No	Number of Interactions (if known)
1a. answering general information requests from the public (phone calls, emails, text messages, online forms, etc.)	Yes	
1b. providing reference service	Yes	
1bi. reference service provided via email	Yes	
1bii. reference service provided via chat	No	
1biii. reference service provided via text message	No	
1biv. reference service provided via telephone	Yes	
1bv. reference service provided via another method (e.g., online service or form)	No	
1bvi. describe "another method of reference service":		
1c. hosting virtual programming or recorded content	Yes	131
1d. offering curbside pickup	No	
1e. offering drive-thru circulation of physical materials	No	
1f. offering vestibule/porch pickups	Yes	654
1g. offering delivery of materials (mail or drop-off)	Yes	
1h. managing IT services for external Wi-Fi access	Yes	
1i. providing other types of online and electronic services	Yes	
1ii. describe "other services":		

**ELECTRONIC MATERIALS ADDED DUE TO COVID-19**

Did the library add or increase access to electronic collection materials due to the COVID-19 pandemic?

	Yes / No	Number Added (if known)
2a. increasing the concurrent or monthly borrowing limits for electronic materials purchased locally	No	
2b. increasing the concurrent or monthly borrowing limits for electronic materials purchased by the library system or consortia	No	
2c. increasing the number of electronic materials and holdings purchased locally	No	
2d. increasing the number of electronic materials and holdings purchased by the library system or consortia	Yes	
2e. augmenting the public's ability to use electronic materials in another way	No	
2f. describe "augmenting in another way":		

**PUBLIC SERVICES COVID-19**

Did the library add or increase access to electronic collection materials due to the COVID-19 pandemic?

	Yes / No
3. Electronic Library Cards Issued Before COVID-19	Yes
4. Electronic Library Cards Issued During COVID-19	Yes
5. External Wi-Fi Access Before COVID-19	Yes
6. External Wi-Fi Access Added During COVID-19	Yes
7. External Wi-Fi Access Increased During COVID-19	No
8. Staff Re-Assigned During COVID-19	No

**COVID-19 CLOSURES**

Initial date closed due to COVID-19	2020-03-19
First date reopened following initial COVID-19 closure	2020-04-27
Additional building closure and reopening dates, please describe	4/27/2020 Reopened for takeout with walk-up window services; no public access. 7/6/2020 Reopened for browsing with limited 25% capacity 18 hrs./wk. 9/1-9/8/2020 Closed for renovations. 10/31/2020 and ongoing closed to browsing due to increased community spread.

**II. LIBRARY COLLECTION**

	a. Number Owned / Leased	b. Number Added
1. Books in Print <i>Non-periodical printed publications</i>	8,117	390
2. Electronic Books <i>E-books</i>	158,256	
3. Audio Materials	204	12
4. Electronic Audio Materials <i>Downloadable</i>	61,207	
5. Video Materials	1,828	97
6. Electronic Video Materials <i>Downloadable</i>	573	
7. Other Materials Owned <i>Describe</i> pamphlets, books w/audio, board games & puzzles,	91	
8a. Electronic Collections <i>Locally owned or leased</i>	0	
8b. Electronic Collections <i>Purchased by library system or consortia</i>	5	
8c. Electronic Collections <i>Provided through BadgerLink</i>	64	
9. Total Electronic Collections <i>Local, regional, and state</i>	69	
10. Subscriptions <i>Include periodicals and newspapers, exclude those in electronic format</i>	12	

**III. LIBRARY SERVICES**

1. Circulation Transactions						
a. Total Circulation	b. Children's Materials					
7,151	3,924					
2. Interlibrary Loans (ILL)						
Method for Counting ILL Transactions						
Total ILL Transactions						
Mode of ILL Transaction (Only Total will display when Total ILL Transactions is listed as the Method for Counting ILL Transactions)		Items Loaned to Other Libraries <i>Provided to</i>	Items Borrowed from Other Libraries <i>Received from</i>			
Integrated Library System (ILS)						
WISCAT						
Other (includes OCLC, manual tracking, or other methods)						
Total		2,158	2,198			
3. Number of Registered Users			4. Reference Transactions		5. Library Visits	
a. Resident	b. Nonresident	c. Total	a. Method	b. Annual Count	a. Method	b. Annual Count
242	181	423	Did Not Collect		Actual Count	1,869
6. Uses of Public Internet Computers			7. Uses of Public Wireless Internet			
a. Number of Public Use Computers	b. Number of Public Use Computers with Internet Access	a. Method	b. Annual Count	a. Method	b. Annual Count	
3	3	Actual Count	236	Router Count	4,343	
8. Website Visits	9a. Local Electronic Collection Retrievals	9b. Other Electronic Collection Retrievals	9c. Statewide Electronic Collection Retrievals	9d. Total Electronic Collection Retrievals		
2,839	0	0	4	4		
10. Uses of Electronic Materials by Library Users						
a. E-Books	b. E-Audio	c. E-Video	d. Total Uses of Electronic Materials	e. Uses of Children's Electronic Materials		
1,231	750	9	1,990	171		

	<b>LIBRARY PROGRAMS AND ATTENDANCE</b>	
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11. Programs and Program Attendance Annual Count  
Method for Counting Number of Programs and Attendance

In-person, virtual, and pre-recorded program statistics

**Total Program and Attendance Statistics**

	a. Children (0-11)	b. Young Adult (12-18)	c. Other (all ages)	d. Total
Number of Programs	10	0	11	21
Total Program Attendance	16	0	41	57

Describe the library's programs

**In-person, Virtual, and Pre-recorded Program Statistics**

**In-Person Programs and Program Attendance Annual Count**

	a. Children (0-11)	b. Young Adult (12-18)	c. Other (all ages)	d. Total
Number of Programs	10	0	2	12
Total Program Attendance	16	0	16	32

Describe the library's in-person programs:

Preschool Story Time Adult Book Club-Monthly Free Choice Reading & sharing

**Live Views of Virtual Programs and Virtual Program Attendance Annual Count**

	a. Children (0-11)	b. Young Adult (12-18)	c. Other (all ages)	d. Total
Number of Live Virtual Programs	0	0	9	9
Total Live Virtual Program Attendance	0	0	25	25
Total Views of Live Programs Recorded for Asynchronous Viewing	0	0	0	0

Which platforms does the library use to host the library's live, virtual programs:

Zoom

Describe the library's live, virtual programs:

Book club members gather to share book recommendations & reviews

**Views of Pre-recorded Programs and Pre-recorded Program Attendance Annual Count**

	a. Children (0-11)	b. Young Adult (12-18)	c. Other (all ages)	d. Total
Number of Pre-recorded Programs	50	0	0	50
Total Pre-recorded Program Views	131	0	0	131

Which platforms does the library use to host the library's pre-recorded programs:

Vimeo

Describe the library's pre-recorded programs:

Page Turner Adventures

**IV. LIBRARY GOVERNANCE**

Library Board Members. *List all members of the library board as of the date of this report. List the president first. Indicate vacancies.*

First Name	Last Name	Street Address	City	ZIP+4	Email Address
<b>PRESIDENT</b>					
1. Sam	Malm	401 Roosevelt Drive	Dresser	54009-0246	malmsa@scfschools.com
2. Laura	Rochford	2232 100th Avenue	Dresser	54009	laura@trollhaugen.com
3. Elina	Kuusisto	120 South Central Avenue	Dresser	54009	elina.kuusisto@state.mn.us
4. Cathy	Frandsen	407 Garfield Street	Dresser	54009	cfrandsen@centurytel.net
5. Erin Jean	Larson	216 N. West Ave.	Dresser	54009	ejarson4@gmail.com
6.					
7.					
8.					
9.					
10.					
11.					
12.					

Number of Library Board Members  
*Include vacancies in this count*

5

**V. LIBRARY OPERATING REVENUE**

*Report operating revenue only. Do not report capital receipts here.*

**1. Local Municipal Appropriations for Library Service *Only Joint libraries report more than one municipality here***

Municipality Type	Name	Amount
Village	Dresser	\$47,853
Village	Dresser	\$4,381
Subtotal 1		\$52,234

**2. County**

a. Home County Appropriation for Library Service

Subtotal 2a \$25,799

b. Other County Payments for Library Services

County Name	Amount	County Name	Amount
St. Croix	\$238		
Burnett	\$191		
Subtotal 2b			\$429

**3. State Funds**

a. Public Library System State Funds

Description	Amount	Description	Amount
b. Funds Carried Forward from Previous Year		c. Other State Funded Program	
Subtotal 3			

**4. Federal Funds *Name of program—for LSTA grant awards, grant number and project title***

Program or Project	Amount	
Routes to Recovery	\$1,148	
Subtotal 4		\$1,148

**5. Contract Income *From other governmental units, libraries, agencies, library systems, etc.***

Name	Amount	Name	Amount
Subtotal 5			

6. Funds Carried Forward <i>Do not include state aid. Report state funds in 3b above.</i> \$26,069	7. All Other Operating Income \$258	8. Total Operating Income <i>Add 1 through 7</i> \$105,937	9. What is the current year annual appropriation provided by governing body(ies) for the public library? \$53,000	10. Was the library's municipality exempt from the county library tax for the report year? <i>Wis. Stat. s. 43.64(2)</i> Yes
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**VI. LIBRARY OPERATING EXPENDITURES**

*Report operating expenditures from all sources. Do not report capital expenditures here.*

1. Salaries and Wages <i>Include maintenance, security, plant operations</i>		2. Employee Benefits <i>Include maintenance, security, plant operations</i>		
\$47,765		\$6,800		
3. Library Collection Expenditures				
a. Print Materials	b. Electronic Materials	c. Audiovisual Materials	d. All Other Library Materials	e. Subtotal 3
\$4,821	\$958	\$1,374	\$0	\$7,153
4. Contracts for Services <i>Include contracts with other libraries, municipalities, and library systems here. Include service provider.</i>				
Provider		Amount	Provider	
IFLS/MORE Maintenance		\$2,364		
IFLS/Cataloging Svc		\$596		
			Subtotal 4	\$2,960
5. Other Operating Expenditures				\$23,746
6. Total Operating Expenditures <i>Add 1 through 5</i>				\$88,424
7. Of the expenditures reported in item 6, what were operating expenditures from federal program sources?				\$1,148

**VII. LIBRARY CAPITAL REVENUE, EXPENDITURES, DEBT RETIREMENT, AND RENT**

1. Capital Income and Expenditures by Source of Income.  
*Do not report any expenditures reported above. Provide a brief description of any expenditures.*

Source	Brief Description of Expenditure	Revenue	Expenditure
a. Federal		\$0	\$0
b. State		\$0	\$0
c. Municipal		\$0	\$0
d. County		\$0	\$0
e. Other		\$0	\$0
2. Debt Retirement	3. Rent Paid to Municipality/County	Total Revenue	Total Expenditure
		\$0	\$0

**VIII. OTHER FUNDS HELD BY THE LIBRARY BOARD**

**IX. TRUST FUNDS**

All funds under the library board's control must be reported. Report in this section any funds in the library board's control (except Trust Funds) that have not been reported in a previous section. *Wis. Stat. s. 43.58(6)(a)*

1. Total Amount of Other Funds at End of Year

1. Total Amount of Trust Funds Held by the Library Board at End of Year

**X. STAFF**

1. Personnel Listing. Libraries with 15 or fewer employees may report all staff under 1a. Libraries with more than 15 employees, list head librarian, chief assistants, branch librarians, division heads, and other supervisory personnel in 1a. and all other positions in 1b.

a. Employees Holding the Title of Librarian. Indicate advanced degrees in Type of Staff.

Position	Type of Staff	Annual Salary	Hours Worked per Week	Position	Type of Staff	Annual Salary	Hours Worked per Week
Director / Head Librarian	No MLS	\$28,605	28.00				

b. Other Paid Staff See instructions

Position	Type of Staff	Total Annual Wages	Hours Worked per Week	Position	Type of Staff	Total Annual Wages	Hours Worked per Week
Library Assistant	Other	\$16,538	25.00				

2. Library Staff Full-Time Equivalents (FTEs). Divide the total hours worked per week for each category by 40 to determine full-time equivalents.

a. Persons Holding the Title of Librarian

Master's Degree from an ALA Accredited Program (FTE)  
0.00

Other Persons Holding the Title of Librarian (FTE)  
0.70

Subtotal 2a  
0.70

b. All Other Paid Staff (FTE) Include maintenance, plant operations, and security  
0.65

c. Total Library Staff (FTE)  
1.35

**XI. PUBLIC LIBRARY LOANS OF MATERIAL TO NONRESIDENTS**

1. Of the total circulation reported for the library from Section III, item 1, what was the total circulation to nonresidents  
*See instructions for definition of nonresident* 3,877

Divide nonresident circulation among the following categories. The total of 2 through 6 below should not be greater than the number reported in item 1 above.		a. Those with a Library	b. Those without a Library	c. Subtotal
2. Circulation to Nonresidents Living in the Library's County		722	3,086	3,808
3. Circulation to Nonresidents Living in Another County in the Library System		28	40	68
4. Circulation to Nonresidents Living in an Adjacent County Not in the Library System		0	0	0
5. Circulation to All Other Wisconsin Residents 0	6. Circulation to Persons from Out of the State 1			
7. Are the answers to items 1 through 6 based on actual count or survey/sample?  Actual	8a. Does the library deny access to any residents of adjacent public library systems on the basis of Wis. Stat. s. 43.17(11)(b)?  No	8b. If yes, does the library allow residents in adjacent systems to purchase library cards?		

9. Circulation to Nonresidents Living in an Adjacent County Who Do Not Have a Local Public Library

Name of County	Circulation	Name of County	Circulation
a. Barron	2	f.	
b. St. Croix	35	g.	
c.		h.	
d.		i.	
e.		j.	

**XII. TECHNOLOGY**

1. Does the library provide wireless Internet access?  Yes	2. Library type of Internet connection <i>Mark all that apply</i> <input type="checkbox"/> a. State TEACH line <input checked="" type="checkbox"/> b. Other broadband connection <i>Local cable, telco, community network, etc.</i>	3. Library use of Internet filtering software or service <input type="checkbox"/> a. Yes, on all Internet workstations <input type="checkbox"/> b. Yes, on some Internet workstations <input checked="" type="checkbox"/> c. No filtering on any Internet workstation
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**XIII. SELF-DIRECTED ACTIVITIES, STAFF SERVING YOUTH / ADULTS**

1. Self-directed Activities Planned, independent activities available for a definite time period which introduce participants to any of the broad range of library services or activities that directly provide information to participants.		a. Children (0-11)	b. Young Adult (12-18)	c. Other (all ages)	d. Total
	Number of Self-directed Activities	2	0	2	4
	Total Self-directed Activity Participation	16	0	16	32

2. Name and email address of primary staff person who serves as the children, youth, or teen librarian. *Only the primary person is displayed here.*

a. First Name Leann	b. Last Name French	c. Email Address french@dresserpubliclibrary.org
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3. Name and email address of primary staff person who serves as the librarian for adults. *Only the primary person is displayed here.*

a. First Name Leann	b. Last Name French	c. Email Address french@dresserpubliclibrar.org
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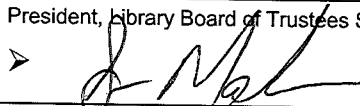
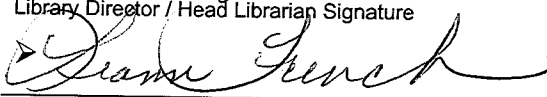
**XIV. PUBLIC LIBRARY ASSURANCE OF COMPLIANCE WITH SYSTEM MEMBERSHIP REQUIREMENTS**

We assure the Public Library System of which this library is a member and the Division for Libraries and Technology, Department of Public Instruction that this public library is in compliance with the following requirements for public library system membership as listed in *Wis. Stats.* A check (X) or a mark in the checkbox indicates compliance with the requirement.

- The library is established under s. 43.52 (municipalities), s. 43.53 (joint libraries), or s. 43.57 (consolidated county libraries and county library services) of the Wisconsin Statutes [s. 43.15(4)(c)1].
- The library is free for the use of the inhabitants of the municipality by which it is established and maintained [s. 43.52(2), 73 Op. Atty. Gen. 86(1984), and OAG 30-89].
- The library's board membership complies with statutory requirements regarding appointment, length of term, number of members and composition. [s. 43.54 (municipal and joint libraries), s. 43.57(4) & (5) (consolidated and county library services), and s. 43.60(3) (library extension and interchange)].
- The library board has exclusive control of the expenditure of all moneys collected, donated, or appropriated for the library fund [s. 43.58(1)].
- The library director is present in the library at least 10 hours a week while library is open to the public, less leave time [s. 43.15(4)(c)6].
- The library board supervises the administration of the library, appoints the librarian, who appoints such other assistants and employees as the library board deems necessary, and prescribes their duties and compensation [s. 43.58(4)].
- The library is authorized by the municipal governing board to participate in the public library system [s. 43.15(4)(c)3].
- The library has entered into a written agreement with the public library system board to participate in the system and its activities, to participate in interlibrary loan of materials with other system libraries, and to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This shall not prohibit a municipal, county, or joint public library from giving preference to its residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program, or from providing remote access to a library's online resources only to its residents. [s. 43.15(4)(c)4].
- The library's head librarian holds the appropriate grade level of public librarian certification from the Department of Public Instruction [s. 43.15(4)(c)6 and Administrative Code Rules PI 6.03].
- The library annually is open to the public an average of at least 20 hours each week except that for a library in existence on June 3, 2006, annually is open to the public an average of at least 20 hours or the number of hours each week that the library was open to the public in 2005, whichever is fewer [s. 43.15(4)(c)7].
- The library annually spends at least \$2,500 on library materials. [s. 43.15(4)(c)8].

**XV. CERTIFICATION**

I CERTIFY THAT, to the best of my knowledge, the information provided in this annual report and any attachments are true and accurate and the library board has reviewed and approved this report.

President, Library Board of Trustees Signature or designee 	Name of President or Designee <i>Print or type</i> Sam Malm	Date Signed 2-17-2021
Library Director / Head Librarian Signature 	Name of Director / Head Librarian <i>Print or type</i> Leann French	Date Signed 2-17-2021

**STATEMENT CONCERNING PUBLIC LIBRARY SYSTEM EFFECTIVENESS**

As required by Wis. Stat. s. 43.58(6)(c), the following statement that the library system either did or did not provide effective leadership and adequately meet the needs of the library must be completed and approved by the library board. The response should be made in the context of the public library system's statutory responsibilities and the funding which it has available to meet those responsibilities.

County

Polk

The Geraldine E. Anderson Village Library Board of Trustees hereby states that in 2020 the IFLS Library System  
*Name of Public Library* *Name of Public Library System / Service*

**did** provide effective leadership and adequately met the needs of the library.

**did not** provide effective leadership and **did not** adequately meet the needs of the library.

*Indicate with an X one of the above two statements.*

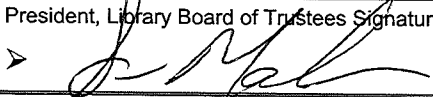
Explanation of library board's response. *Attach additional sheets if necessary.*

Note: With the approval of the library board of trustees, this statement may be submitted separately from the Annual Report form that is sent to the library system, as an e-mail attachment to [LibraryReport@dpi.wi.gov](mailto:LibraryReport@dpi.wi.gov).

**CERTIFICATION**

The preceding statement was approved by the Public Library Board of Trustees.

Division staff will compile the statements received for each library system and, as required by Wis. Stat. s. 43.05(14), conduct a review of a public library system if at least 30 percent of the libraries in participating municipalities that include at least 30 percent of the population of all participating municipalities report that the public library system did not adequately meet the needs of the library. This statement may be provided to the public library system.

President, Library Board of Trustees Signature or designee	Name of President or Designee <i>Print or type</i>	Date Signed
	Sam Malm	2-17-2021

## COMMENTS

## SECTION\_I

19a. Winter hours open per week

January 1 through March 18, 2020--2021-02-11

Limited service winter hours open per week

COVID access limitations--2021-02-11

19b. Number of Winter Weeks

12 weeks--2021-02-11

answering general information requests from the public (phone calls, emails, text messages, online forms, etc.)

This was lost due to COVID--2021-02-09

providing reference service

This was lost due to COVID--2021-02-09

reference service provided via email

This was lost due to COVID--2021-02-09

reference service provided via telephone

Collected number of calls but does not distinguish by reference or other type.--2021-02-09

This was lost due to COVID--2021-02-09

offering vestibule/porch pickups

Also, walk-up outdoor window service.--2021-02-09

offering delivery of materials (mail or drop-off)

Did not collect--2021-02-09

## SECTION\_II

1a. Books in Print (end of year total)

Weeded collection--2021-02-09

Weeded Collection--2021-02-09

1b. Books in Print Added During Year

Unable to purchase for several months due to shipping embargos due too COVID vendors--2021-02-09

3b. Audio Added During Year

Unable to purchase for several months due to shipping embargos due too COVID vendors--2021-02-09

5a. Video Materials

Weeded Collection--2021-02-09

5b. Video Added During Year

Unable to purchase for several months due to shipping embargos due too COVID vendors--2021-02-09

7a. Other Materials Owned

Weeded Collection--2021-02-09

## SECTION\_III

1a. Total Annual Circulation

COVID access limitations--2021-02-09

1b. Circulation of Children's Materials

COVID access limitations--2021-02-09

4a. Method Used to Count Reference Transactions

This was lost due to COVID--2021-02-08

5b. Library Visits

COVID access limitations--2021-02-09

Number of Uses (sessions) of Public Internet Computers

COVID access limitations--2021-02-09

Number of Website Visits

Inexplicable--2021-02-09

Uses of E-Books By Users of Your Library

Increases due to COVID need for remote access--2021-02-09

Uses of E-Video by Users of Your Library

Increases due to COVID need for remote access--2021-02-09

Total Uses of Electronic Works

Increases due to COVID need for remote access--2021-02-09

Total Uses of Children's Electronic Works

Increases due to COVID need for remote access--2021-02-09

Children's Programs Total

COVID access limitations--2021-02-09

Total Library Programs

COVID access limitations--2021-02-09

Total Children's Program Attendance

COVID access limitations--2021-02-09

## SECTION\_V